**FOS Event**

**Chair Job Description**

**Objective of the Leadership Breakfast/Lunch:**

To invite business leaders together for a breakfast/lunch event to hear the Scouting story and to make an investment that will provide a meaningful Scouting program to more than 14,000 local youth.

**Campaign Make-up:**

* Event in spring 2021.
* It is a campaign designed to solicit gifts to the annual *Friends of Scouting Campaign* with an asked gift of $250 or more.

**Chair Job Description:**

* Recruit 5 Vice Chairs to be part of the Leadership Team.
  + - Vice Chairs will in turn recruit 5 Table Hosts
* **Conduct a Vice Chair Orientation six weeks prior to the event.**
  + - **Conduct Table Host briefing 3 weeks prior to the Breakfast**
* With the BSA Professional, assist in facilitating 2 campaign reports prior to the event with your Vice Chairs to secure attendance and donations.
* With BSA staff secure speaker for event that will inspire the attendees to support Scouting.
* Make a financial commitment to the campaign and attend the Breakfast/Lunch and facilitate the agenda
* Obtain 100% of goal at the event and or facilitate two follow up report meetings of campaign volunteers to close out the Goal.

**Immediate Action Items:**

* Develop a list of Vice Chairs that you would like to recruit on your Team and fax or email to the BSA Professional.
* Set date for Vice Chair and Table Host Table Host orientation (at your office/club)

Vice Chair Date:

Table Host Date

Breakfast Date: